



August 10, 2023

To Whom It May Concern:

This agency is governed by the Osage Nation Business License Code. It is a policy of the Nation to promote economic development on the Reservation. To achieve this policy, the Nation will be identifying and regulating all applicable persons and entities doing business on the Reservation. Therefore, all persons who exercise in the privilege of engaging in business on the Reservation must register and obtain a business license through the Osage Nation Tax Commission.

Per Bill ONCA 07-40, the law defines engaging in business as “commencing, conducting, or continuing in business, and relates to a person who is involved in trade or commerce inclusive of service activities regardless of whether they are, or are intended to be, for profit. It shall also include the sale of real or personal property on the Osage Indian Reservation by a person generally engaged in such business whether within or outside the exterior boundaries of the Osage Indian Reservation which are under the jurisdiction of the Nation, and other such land without such boundaries as may hereafter be added thereto under any law of the United States of America, except as otherwise provided by law.”

The responsibility of obtaining the license is that of the business. The Business License Code law can be viewed in its entirety on the Osage Nation Congress website. It can be found in the “Final Bills and Resolutions” as Bill ONCA 07-40.

Please contact the Osage Nation Tax Commission at 918-287-5393 to receive an application or to find out more information on license fees, exemptions and penalties.

We look forward to receiving your completed information and the potential of establishing a business relationship between your company and the Osage Nation.

Regards,

Jennifer Oberly  
Osage Nation Tax Commission Director  
Secretary of the Osage Nation



Osage Nation Tax Commission  
239 W. 12<sup>th</sup> St.  
Pawhuska, OK 74056  
Phone: 918-287-5393 Fax: 918-287-5503  
Email:taxcommission@osagenation-nsn.gov

**EVENT BUSINESS LICENSE APPLICATION**  
**Application must be submitted 20 days before the beginning of the event.**

**Fee must accompany this application**  
**\$30 Quarterly License**  
**OR**  
**\$10 Daily Peddler License**

Cash \_\_\_\_\_  
Check \_\_\_\_\_  
Card \_\_\_\_\_  
**Make checks payable to:**  
**Osage Nation Tax Commission**

This Business License Application must be approved before a Business License can be issued. No business activity can be conducted until a Business License has been issued. Incomplete Applications will not be processed and will be returned to the Applicant. Applicants must hold any other permits or professional licenses that may be required. It is the Applicants responsibility to maintain an active license. Please submit in ink.

**Applicant Information:**

Business Name/ Contact Name	FEIN/ SSN
Physical Address	Mailing Address
Phone Number	Email

**Event Information:**

Name of Event	Physical Location of Event
Date event will start:	Date event will end:
Description of goods or services to be offered:	

**OATH OF APPLICANT**

*I declare under penalty of perjury that this Application and all attachments are true, correct, and complete to the best of my knowledge. I understand that this Application is not a license and that no business activity may commence until a Business License is issued.*

Authorized Signature	Title	Date
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# OSAGE NATION TAX COMMISSION

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## Required Payment of Sales Tax

Date(s) of Event: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Event Location: \_\_\_\_\_

**Notice and Agreement to pay required Sales Tax and provide required documentation directly to Osage Nation Tax Commission by the following Wednesday after event.**

**Notice is hereby provided to the undersigned vendor pursuant to the laws of the Osage Nation:**

Section 3-101(E)-"Sale" or "sales," and their derivatives, means all sales, barter, trades, exchanges, or other transfer of ownership for value of property from a retailer to any person no matter how characterized.

Section 3-102-Tax on Sales.-There is hereby levied upon the sale or use, as applicable, of property within the Osage Nation jurisdiction a tax of seven percent (7%) of the actual sales price thereof exclusive of any rebates. If a sale is consummated by trades, barter, or exchange for anything other than money, the tax shall be computed at the fair market value of property sold.

Section 3-106(A)-Every retailer who shall fail to collect taxes imposed by this chapter shall be liable for the full amount of tax owed plus interest at the stator rate until paid.

Section 1-197-All taxes, fees, or other charges of the Osage Nation not paid when due shall bear interest at the rate of twenty-five percent (25%) per annum from the date said taxes or fees become due until date paid.

Thus, the undersigned is subject to taxation under the laws of the Osage Nation.

By signing this form I am agreeing to pay the required 7% sales tax on all sales. I further understand and agree that if I do not follow through with the above stated deadline of payment I will not only be penalized, but it is possible I will be not be able to return to an Osage Nation property as a vendor. I have carefully and completely read this agreement and fully understand the above statements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(This section to be completed by ONTC only)**

The foregoing Application has been examined; and the premises, business to be conducted, and character of the Applicant are satisfactory, and the Tax Commission finds that issuing the license is in the best interest of the Osage Tribe. **THEREFORE, THIS APPLICATION IS APPROVED.**

Director Signature

Date



## Credit Card Authorization Form

PLEASE PRINT ALL CARD HOLDER INFORMATION

Name:

Billing Address:

City:

State:

Zip:

Email Address:

### PAYMENT AUTHORIZATION

Card Type:

Visa  MasterCard  Discover  Amex

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Card Identification Number (CVV2 Code): \_\_\_\_\_

I, \_\_\_\_\_ authorize the Tax Commission to process a charge against my credit card account in the amount of \$ \_\_\_\_\_ for the payment of \_\_\_\_\_.

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Print Name as it appears on Credit Card: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: There is a 3% charge for all credit card payments. The Osage Nation Tax Commission does not keep a file of credit card numbers. At the completion of the transaction, this document with your credit card number will be shredded. Return to Jennifer.oberly@osagenation-nsn.gov*